



SoftComply
Document Manager

SoftComply Document Manager

the only compliant document management app on Confluence Cloud



Key Features

- Fully 21 CFR 11 compliant document management system with workflows and electronic signatures
- Ready to use with out-of-the-box configuration
- Task management and field management similar to Jira issues and workflows
- Ability to have forms consisting of only fields and no free text

Target Customer

- Healthcare and MedTech:
 - Medical device manufacturers, in particular companies developing SaMD/SaaS
 - Pharma
- Main users/roles:
 - Quality Managers, Regulatory Managers
- Teams that need to get internal policies approved, version-controlled, and audit-ready within Confluence

Pricing

- Flat fee (up to 10 users): USD47 per month
- For 11-100 users: \$4.30 per user per month

Product Overview


The SoftComply Document Manager is designed to take control of a portion of Confluence and make it fully compliant. It manages Confluence pages and their attachment without limiting Confluence's features.

Product Highlights

- Built on Forge
- 21 CFR 11 compliant, which in turn ensures compliance to the requirements in the EU and other markets
- Customisable workflows, electronic signatures based on TOTP authenticators (e.g. Microsoft Authenticator or Google Authenticator)
- Ability to create controlled templates for editing and approvals (Confluence templates can be changed)
- Ability to create Forms, similar to structured Jira issues where fields can constrain the workflow transitions
- Validated by SoftComply, documentation available on request

Solution Partner Services to Support Document Manager users

- Configuring workflows, tasks, fields, forms and their automation based on specific customer's requirements
- Moving existing Confluence pages into the spaces controlled by the DM, through a dedicated interface
- Setting up Quality Management processes on Jira and Confluence

Feature Comparison of Document Management apps on Jira Cloud				 SoftComply
FEATURE	SoftComply Document Manager	Comala Document Management + Publishing	Appfox Workflows for Confluence (Document Management & Approvals)	
Main Use Case	Management of documentation according to standards and regulations, in particular MedTech or other regulated industries	General purpose light document management	General purpose document management	
Custom Workflows and Electronic Signatures	✓	✓	✓	
Workflow Audit Log	✓	✓	✓	
Fields and Forms	✓	✗	✗	
Template Management	✓	✗	✗	
Task Dashboard	✓	✗	✗	
Approval Information Embedded onto the Page	✓	✗	✓	
Independent Versioning (not based on Confluence versions)	✓	✗	✗	
Built-in Permissions Management System by Action and Document Types	✓	✗	✗	
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